Parents’ Login to MC Online Portal

URL: [www.mconline.sg](http://www.mconline.sg)

Step 1:
P_Child’s BC (eg. P_t0123456a)

Step 2:
Input your School ID (GDPS)

Step 3:
Input your password (mconline)

Step 4:
Click “Login”
Go to “School Admin tab and select “Parent-Teacher Meeting” module

<table>
<thead>
<tr>
<th>Name</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-Curricular Activities: CCA Registration</td>
<td></td>
</tr>
<tr>
<td>School Matters</td>
<td></td>
</tr>
<tr>
<td>Travel Planner: View My Child’s Travel Plans</td>
<td></td>
</tr>
<tr>
<td>Disciplinary Record: My Incentives</td>
<td></td>
</tr>
<tr>
<td>Travel Plan (New) – Declare Travel Plan</td>
<td></td>
</tr>
</tbody>
</table>

- You have no assignment. -

- You have no assignment. -

(Showing 0-0 of 0)

(Showing 0-0 of 0)
<table>
<thead>
<tr>
<th>TITLE</th>
<th>DESCRIPTION</th>
<th>VENUE</th>
<th>CLASS</th>
<th>REGISTRATION DATE</th>
<th>EVENT DATE</th>
<th>START TIME</th>
<th>END TIME</th>
<th>INTERVAL</th>
<th>SLOTS STATUS</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>SA1 Teacher-Parent Conferencing Session</td>
<td>Abel Kok Kum Weng Refer to letter from school for venue</td>
<td>P5-3</td>
<td>04/05/2013 - 18/05/2013</td>
<td>30/05/2013 - 30/05/2013</td>
<td>08:00</td>
<td>17:00</td>
<td>10min</td>
<td>54 slots available</td>
<td>Open</td>
<td></td>
</tr>
</tbody>
</table>

Click on “View Time Slots”
1) Input your name and contact no.

2) Select your preferred slot

3) Select the checkbox and click “Book Selected”
You can print out the acknowledgement notice for your booking.
To book a slot with the Mother Tongue teacher, click on “View Time Slots” for the selected Mother Tongue teacher and follow the same procedure.

### Note:
1. Please book slots for both Form and Mother Tongue Language Teachers and print out the acknowledgement slips for both teachers.
2. If you have more than one child studying in Greendale Primary School, please remember to book appointment slots for all your children.