



Greendale Primary School

绿苑小学

50 Edgedale Plains Singapore 828848
Tel: 6886 - 1413 Fax: 6886 - 1419
<http://www.greendalepri.moe.edu.sg>

Our Ref: 2018/July/329

12 July 2018

Dear Parents/Guardian

MORNING DROP-OFF IN SCHOOL DURING TERM TIME

1 With effect from **17 July 2018 (Tue)**, parents/guardian can drive into the school via vehicular gate A to drop-off their children during term time. The drop-off timings in school are from **6.45 a.m. to 7.20 a.m.**

2 Please observe these practices to ensure a safe and smooth morning drop-off routine:

- a) Drive slowly into and around the school zone. The speed limit within the school is 15km/hr.
- b) Keep to the left when driving from Gate A to the drop-off point.
- c) Avoid overtaking.
- d) Ensure that your child has his/her school bag and other belongings ready before reaching the school.
- e) Your child should alight from the vehicle independently; there is no need for you to alight from the vehicle to open the vehicle door for your child.
- f) Your child should not cross the driveway at all times.
- g) Your child should not alight at the school's bus bay.

3 While the school will try to look out for the safety of all pupils by deploying security guards and staff as traffic wardens inside the school, we also require your support to ensure that everyone is safe.

4 We will monitor the situation closely during the first two weeks of implementation. We would consider suspending this if we observe practices that compromise the safety of our students and neighbouring community.

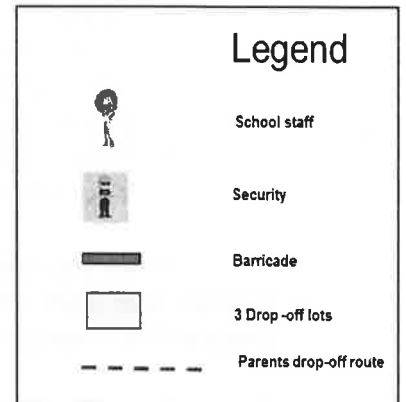
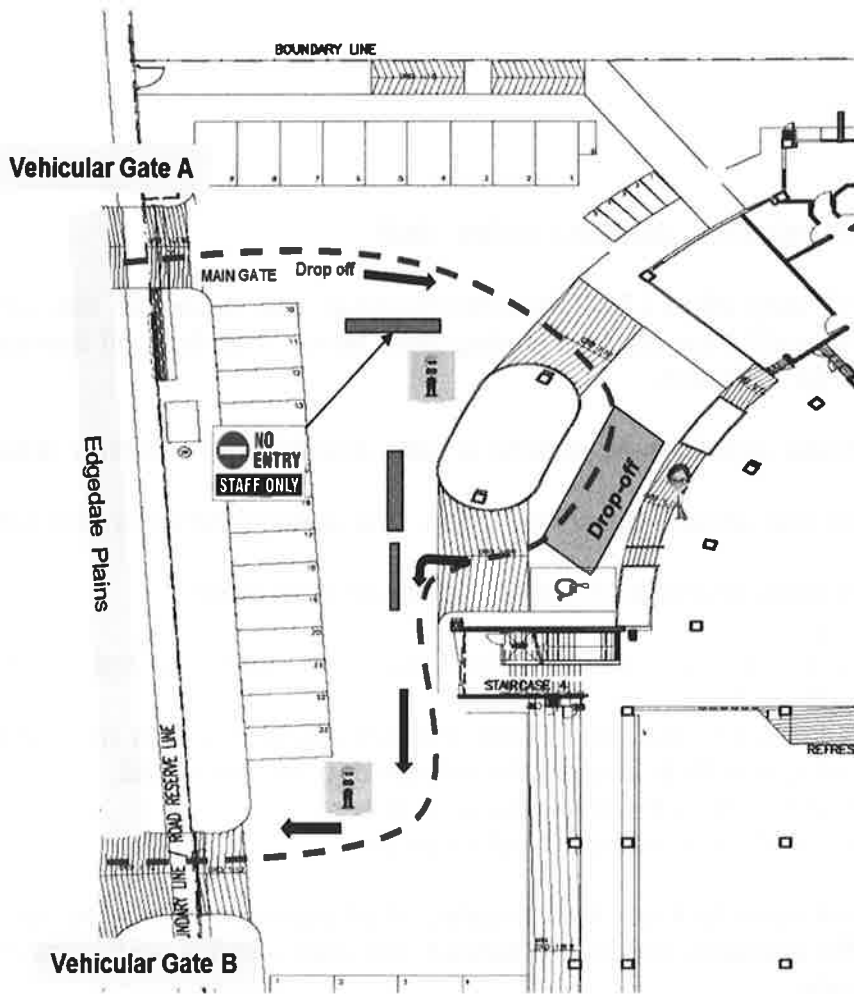
Thank you.

Regards

Ms Joyce Chan
Vice-Principal (Administration)

GREEDALE PRIMARY SCHOOL

DROP-OFF ROUTE FOR PARENTS/GUARDIAN TERM TIME 6.45 a.m. to 7.20 a.m.



As at July 2018